



Information for Sewing Classes September '20

We have had to implement a few new changes this term, we would appreciate your cooperation and understanding on this. We are very happy to run our Sewing classes again but we can only continue if we all work together. Let's hope for a safe and successful term, take care & stay well!

1. **Own Sewing machine required.** We can no longer allow sharing of school sewing machines.
2. Class will be held in a different room, moving to **room 38** which will allow 2 metres physical distancing. (this room is further down the corridor past sewing room, we will be on hand to show you)
3. **Face covering** required in the school building/class (mask/visor)
4. Class will now **start at 7pm** to facilitate cleaning of the room after class. **Class will finish at 9.30 and students should exit the building promptly.**
5. Students can **enter building no earlier than 5-10 minutes before class**, if you are earlier than this, we request you wait in your car. We are required to reduce time spent in the building.
6. Students should bring **sanitiser, antibacterial wipes, tissues, pen** to class as well as face covering.
7. We advise students to bring an **extension lead** as you may require it.
8. Students are required to complete and sign a **self-declaration form** regarding their wellness for each class they attend. These will be available each class. Students are advised to have their own pen to complete this form.
9. **No sharing** of equipment allowed and a **physical distance of 2 metres** must be kept at all times from fellow students & tutor.
10. We advise you only bring to class the requirements for that particular class.
11. The one-way system in the school does not apply to adult education classes.
12. Students should not call into adult ed office, we will call to the classroom or ask tutor to contact us and we will come around. Again, we are trying to limit movement through the school.
13. There will be no tea break
14. **Anybody with a serious underlying health issue should not attend the school for classes.**
15. **If a student has any of the Covid 19 symptoms (cough, shortness of breath, high temperature/fever, loss of taste/smell, flu like symptoms, sore throat), they must not attend class.** If you feel any of these symptoms during class, you must inform tutor immediately.
16. **Confirmed Case Contact:** Students SHOULD NOT attend the school for classes if they have been in contact with a person who has been confirmed as having Covid-19. A period of 14 days since being in contact with the confirmed case must have elapsed before re-attending class.
17. Any student who has been abroad, must self-isolate for 14 days as per public health guidelines and not attend class.
18. Government Guidelines: Classes may have to be postponed or cancelled if the Government so advises in the event of a major resurgence of Covid-19.
19. The classrooms will be set out to ensure physical distancing. Tables and chairs should not be moved from their positions.
20. Refunds can only be made if the school cancels classes.